

**STONY MEDICAL CENTRE  
PATIENT PARTICIPATION GROUP**

**Minutes of PPG meeting held on 9th December 2019 at 10.15am**

**Present:** Judith Williams (Practice Manager), Sue Graham (Chair), Gillian Thompson, Philipa Prescott, Crad Allerton, Angela Turner, Joan Crossan

**1.0 Apologies:.** Angela Aaronson, Ron Powell.

**2.0 Minutes of last meeting**

It was agreed to publish the minutes of the last meeting on the website with the exception of the “for future part of item 7.

**Matters Arising**

There was a discussion of the reasons for patient’s anger about the delays and queues on the day of the second Saturday flu clinic (19th October).

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

**3.0 Any Other Business**

**Donna Young** - a paramedic who previously worked for the ambulance service has come to work at the practice. She will do home visits as well as seeing patients in the health centre. She will also continue to do some ambulance work to maintain her qualification.

The practice hasn’t given up trying to appoint another doctor but in the meantime will continue to use locums.

**The Physician Associate** – will be leaving the practice at the end of January to take a position closer to home (London) but the practice will continue to search for a replacement.

**Primary Care Network** - A pilot study is being undertaken to allow all surgeries in the network to have the right access to each others IT systems so that individual patients records can be seen and the appropriate action taken.

- [REDACTED]
- [REDACTED]
- [REDACTED]

**New Blood Pressure Monitor** - has been installed in the right hand corridor so that patients can take their own blood pressure before seeing e.g. HCAs etc. There is a problem with not being able to see the electronic board in the waiting room from there.

**Sharing the load** - It was agreed that a post box be set up in the surgery for Judith to put work items which PPG members can do. So far the list includes:

- Filing invoices
- Checking noticeboards to make sure details are up to date and relevant and not advertising flyers
- Updating the website with items provided by Judith
- Typing up survey results
- Writing a practice newsletter
- Email alerts such as Christmas opening hours, Patient Education Sessions etc

It was suggested that a Whatsapp group be formed, or a simple emailing alert would be sent when there was work to be done.

**Meeting finished at 12:00**

2020 Meetings:

20 January 2020

2 March 2020

20 April 2020

1 June 2020

13 July 2020 (Crad sends apologies)

24 August 2020

5 October 2020

16 November 2020

All starting at 10.15